Annual Report 2014-15

Department of Municipal and Intergovernmental Affairs

2015

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Message from the Minister

It is my pleasure to present the 2014-15 annual performance report for the Department of Municipal and Intergovernmental Affairs. This report was prepared in accordance with the *Transparency and Accountability Act* requirements for a category one government entity.

The department's 2014-2017 Strategic Plan focuses on municipal capacity building, municipal service delivery and advancing this province's intergovernmental interests. This report details the department's progress on fulfilling its 2014-15 objectives in these focus areas. My signature below is indicative of my accountability for the reported results.

I would like to acknowledge the efforts of departmental staff and our community partners in accomplishing this year's objectives.

Sincerely,

Keith Hutchings
Minister

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Departmental Overview

The Department of Municipal and Intergovernmental Affairs provides programs, services and supports that help contribute to the overall governance and sustainability of the province's communities. With respect to Municipal Affairs, the Department supports municipalities in their delivery of efficient and effective municipal services by providing financial and administrative tools to support development of community capacity, regional cooperation, and sound municipal governance.

With respect to Crown Lands, the Department is responsible for the lease, licence, grant, reservation and protection of provincial Crown, public and other lands in accordance with the Act.

With respect to Intergovernmental Affairs, the Department leads the formulation of government's intergovernmental policies and strategies. This includes recommending strategic approaches to federal-provincial-territorial relations and negotiating intergovernmental agreements in consultation with other departments. Intergovernmental Affairs is also responsible for policy areas that do not fall under the responsibility of other entities and are usually in federal constitutional jurisdiction, including defence, foreign affairs and coordination of international activities.

Mandate

The mandate of the Department is derived from the following legislation:

(1) The Department of Municipal and Provincial Affairs Notice, 2003, under the *Executive Council Act*, and is informed by the legislation set out in the Schedule which outlines the powers, duties and functions of the minister, who is also appointed Registrar General.

(2) The *Intergovernmental Affairs Act* which gives the Department the mandate to:

- Coordinate all policies, programs and activities of the government of the province and its agencies in relation to a sovereign government and its agencies;
- Continually review all policies, programs and activities of the government of the province and its agencies in relation to a sovereign government and its agencies, all intergovernmental agreements, and all relevant legislation pertaining to those policies, programs, activities and agreements;
- Be a party to the negotiation of all proposed intergovernmental agreements; Promote the military diversification and long-term operation of 5 Wing Goose Bay; Act as the point of contact for the Federal Government where no analogous provincial Department exists and the lead entity for the development of intergovernmental policy; and
- Take necessary action to initiate, maintain or improve intergovernmental co-operation between the government of the province and sovereign governments.

Appendix A provides a list of Acts for which the Department is directly responsible.

Vision

The vision of the Department of Municipal and Intergovernmental Affairs is of sustainable communities led by strong local governments within a self-reliant province that advances its interests in Confederation and abroad.

Mission

The mission statement identifies the priority focus area of the minister over two planning cycles. It represents the key longer-term result that the minister and the Department will be working towards as they move forward on the strategic directions of the Provincial Government. The Department's mission is:

> By March 31, 2017, the Department of Municipal and Intergovernmental Affairs will have strengthened infrastructure investments and supports to local governments, as well as promoted Newfoundland and Labrador's interests with sovereign governments in Canada and abroad.

Lines of Business

Lines of business are the major programs, products or services provided to our primary clients. The Department of Municipal and Intergovernmental Affairs has five main lines of business.

1. Local Governance and Support

The Department supports strong local governance by:

- Formulating, administering and supporting regional approaches to service delivery;
- providing training opportunities to elected and administrative officials;
- providing assistance in the development of municipal by-laws;
- supporting local government officials;
- conducting reviews of municipal administrative matters;
- administering grants and subsidies for community infrastructure and municipal operations;
- examining local governments' financial operations;
- monitoring financial position and projected financial capacity;
- providing operational support;
- participating in inter-provincial policy development and knowledge sharing; and
- supporting regional cooperation initiatives.

2. Municipal Infrastructure and Engineering Services

The Department guides infrastructure investments by:

- assessing needs and prioritizing municipal infrastructure investments;
- providing financial support for the development of municipal infrastructure;
- monitoring and providing guidance and advice on municipal infrastructure projects;
- negotiating and managing federal-provincial agreements for municipal infrastructure funding;
- investing in waste management infrastructure as part of the Provincial Waste Management Strategy; and
- investing in clean and safe drinking water projects.

3. Lands

The Department is responsible for the administration and management of the province's Crown land resources and land use planning. In particular, the Department:

- maintains a map and air photo library service;
- maintains the Provincial Crown Lands Registry;
- investigates adverse land claims;
- reviews and inspects legal surveys;
- prepares legal documents of title for all dispositions of Crown land;
- produces topographic base maps for provincial departments and agencies;
- provides the geodetic reference system for legal and engineering surveys and topographic mapping;
- provides a repository/archive of provincial aerial photography;
- produces Crown title maps;
- maintains the Land Use Atlas;
- enforces lands legislation and addresses unauthorized occupation of Crown land;
- coordinates within government the inter-departmental review of Crown land development through the Interdepartmental Land Use Committee (ILUC);
- administers the leasing, sales and transfers of Crown land;
- develops land use management plans;
- reviews proposed municipal and local plans;
- assists municipalities in preparing land use plans;
- manages development of regional plans; and
- develops land use policy.

4. Employment Support

The Department delivers employment support programs by working with local, community-based sponsors to create short-term employment initiatives that provide enduring benefits to communities.

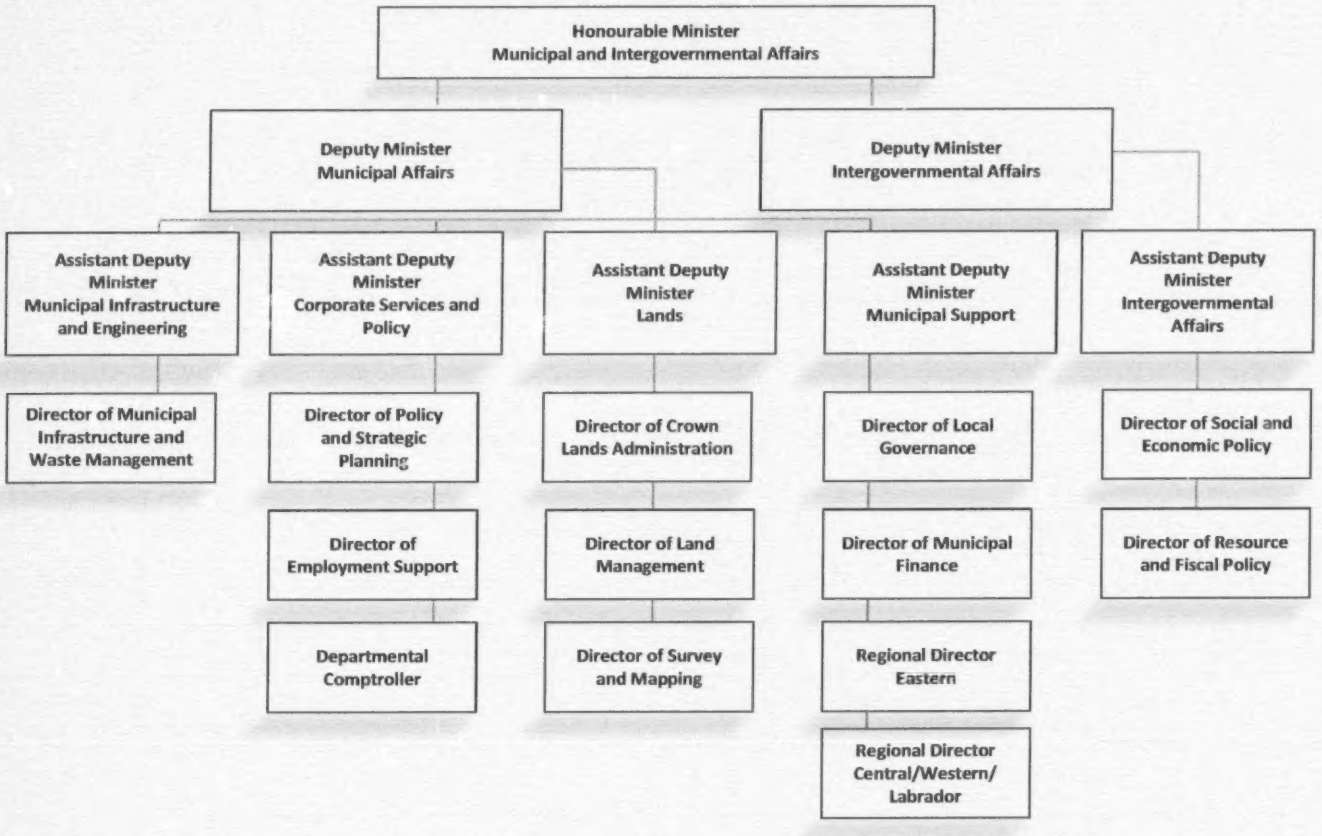
5. Intergovernmental Policy Formulation and Support

The Department is responsible for monitoring and analyzing intergovernmental dimensions of constitutional, social, fiscal, economic and resource policy matters in order to formulate and provide policy advice on the development of government's intergovernmental strategy and agenda. Further, the Department coordinates and provides support for interdepartmental initiatives that have intergovernmental implications.

Organizational Structure

In fiscal year 2014-15 the Department assumed responsibility of the Crown Lands Branch, a former branch of the Department of Environment and Conservation. In 2014-15, the Department delivered its lines of business through five branches: Municipal Support, Municipal Infrastructure and Engineering, Lands, Corporate Services and Policy, and Intergovernmental Affairs.

In addition, the Minister of Municipal and Intergovernmental Affairs was accountable for 13 public entities that plan and report in accordance with the *Transparency and Accountability Act*. These entities are listed in Appendix C.



Budget and Expenditures

The Department's approved budget for 2014-15 was $261.6 million. Approximately $245.3 million or 93.8% was budgeted for financial assistance to municipalities through such programs as financial support for municipal infrastructure development, gas tax, municipal operating grants, and special assistance. Another $14.6 million, was directed to expenditures in salaries and operating costs to deliver programs and services, and $1.7 million was directed to expenditures under Intergovernmental Affairs. The Department's 2014-15 budget included federal revenues of $41.9 million and provincial revenues of $6.1 million, resulting in net provincial expenditures of $213.6 million.

The Department's complete financial statements are provided in Annex B.

Staff Complement

As of March 31, 2015, the Department payroll statistics indicate the Department has 200 employees (90 females and 110 males). This marks a significant increase over fiscal 2013-14 as Crown Lands employees have joined the Department since that time. This also includes 16 financial management positions that provide support to four other government departments and two agencies.

The Department's headquarters is located in St. John's and regional offices are located across the province.

Location	Staff Complement
St. John's –Confederation and Howley Buildings	144
Clarenville	9
Gander	18
Grand Falls-Windsor	2
Corner Brook	17
Happy Valley – Goose Bay	10
Total	**200**

Shared Commitments

The Department of Municipal and Intergovernmental Affairs collaborated with a number of provincial and federal government departments, in addition to local governments, to achieve common goals.

The Department has successfully established positive, ongoing relationships with stakeholders to improve policies, services and programs which support the strategic directions of the Provincial Government. For example:

- Municipalities Newfoundland and Labrador (MNL) – The Department often partners with MNL on initiatives throughout the year. For example, in 2014-15, the Department worked with MNL to finalize work on the Fiscal Framework Review, which resulted in a new Community Sustainability Partnership announced in Budget 2015.

- Professional Municipal Administrators (PMA) – The Department worked with both PMA and MNL in 2014-15 to finalize and launch a new Municipal Council Handbook.

- Regional Service Boards – The Department worked with the province's six Regional Service Boards to support the advancement of the Provincial Solid Waste Management Strategy. Further details relating to the work undertaken in 2014-15 is provided in the "Highlights and Accomplishments" section and "Report on Performance" section under Issue 1.

- Multi-Materials Stewardship Board (MMSB) – The Department also worked with the MMSB in the advancement of the Provincial Solid Waste Management Strategy.

- Joint Municipal Infrastructure Committee - In an effort to ensure all municipal stakeholders have the opportunity to provide input on how the municipal infrastructure programs are delivered and to help identify program delivery efficiencies, the Department recently established a Joint Municipal Infrastructure Committee. The committee assists with identifying issues and potential solutions to ensure the efficient and cost effective delivery of its municipal infrastructure programs. The committee has representation from the Consulting Engineering of Newfoundland and Labrador, Heavy Civil Association, MNL, PMA, and the Department. The committee met four times in 2014-15.

Together with these organizations, the Department has made significant progress towards the Provincial Government's strategic direction of "Strengthened Support for Municipal Governments".

Intergovernmental Affairs (IGA) Branch

Advancing the various components of the strategic direction of the Provincial Government applicable to the IGA Branch requires close collaboration with a number of departments and agencies to achieve the outcome of equitable treatment of Newfoundland and Labrador in the federation. Because nearly all aspects of intergovernmental work undertaken to advance the interests of the Provincial Government is collaborative in nature, the IGA Branch provides a leadership, advisory and/or coordinating role in a wide variety of policy sectors involving nearly all Provincial Government departments and agencies. This section provides a focus on three key IGA Branch accomplishments in 2014-15 that were achieved with the leadership and cooperation of other Provincial Government partners. Other accomplishments involving the shared commitment of other departments and agencies are identified elsewhere in this report.

With the Department of Natural Resources (NR), the IGA Branch shared the work of co-leading development of the Canadian Energy Strategy (CES), an initiative of Canada's Premiers. Building on the work of the 2007 Council of the Federation (COF) Energy Strategy, the Provincial Government, along with co-lead provinces Alberta, Manitoba and New Brunswick, worked towards completion of a national energy strategy that would provide a vision for responsible energy development by provinces and territories that would be guided by achievable yet ambitious goals, and concrete actions and initiatives. At the core of the CES is a set of clear principles guiding energy development, agreed by all Premiers at the August 2014 Council of the Federation meeting, including the open and non-discriminatory cross-territorial transportation and transmission of energy, that provide a strong foundation for provinces and territories to work together in energy policy and development. These efforts help improve the economy, protect the environment, mitigate climate change, create new opportunities for individuals, organizations and businesses, and enhance the quality of life for all Canadians.

With the leadership of NR and Service NL (SNL) and the collaboration of the Canada-Newfoundland and Labrador Offshore Petroleum Board (C-NLOPB) and the Federal Government, the IGA Branch supported the introduction of a new occupational health and safety (OHS) system into the Newfoundland and Labrador offshore area. With the amendment of the federal *Canada-Newfoundland Atlantic Accord Implementation Act* in June 2014 (Newfoundland and Labrador's mirror Atlantic Accord legislation was amended in 2013), the passage of transitional regulations, and the introduction of two memoranda of understanding among the Provincial and Federal Governments and the C-NLOPB in December 2014, the new OHS system came into effect and will increase the level of safety and transparency of offshore petroleum activities. The IGA Branch will continue to collaborate with and provide support to NR and SNL in monitoring the OHS system to identify the need for further improvements and opportunities to further enhance the system.

With NR, the Department of Fisheries and Aquaculture (DFA) and the Department of Justice and Public Safety (JPS), as well as other Provincial Government departments and agencies as appropriate, the IGA Branch continually undertakes comprehensive analysis of issues related to the effective jurisdictional control over petroleum and other resources in the

Newfoundland and Labrador offshore area. This work supports the continual improvement of the efficiency and effectiveness of the Provincial Government's offshore regulatory structure in a manner that is consistent with the principles of the Atlantic Accord.

With the support of the IGA Branch, the Provincial Government continues to assert effective jurisdiction and control of offshore resources while pressing federal authorities to assert custodial management over the nose and tail of the Grand Banks and the Flemish Cap.

Highlights and Accomplishments

Fiscal Framework Review

A fiscal framework refers to the relationship between the province and its local governments. Completing the review of the provincial-municipal fiscal framework is one of the department's most significant accomplishments in 2014-15.

The provincial municipal fiscal framework consultation reached approximately 500 individuals and stakeholders in the municipal sector, including local service district chairs or committee members and members of rural secretariat regional councils. Written and in-person input from the business, construction and hospitality sectors, as well as the public, through online submissions and a telephone survey, was also compiled. In addition, the department conducted significant research and analysis, including interviews with other provinces and territories, to learn from their approaches and experiences.

Recommendations from this review resulted in a new Community Sustainability Partnership, which was announced as part of Budget 2015. These efforts contributed to the Provincial Government's strategic direction "Strengthened Support for Municipal Governments".

Gas Tax Agreement

Through the Canada/Newfoundland and Labrador Gas Tax Agreement, the Federal Government provides funding to support environmentally sustainable municipal infrastructure. The Department of Municipal and Intergovernmental Affairs administers this funding. In 2014-15, the Department negotiated a renewed gas tax agreement with the federal government, which was announced in July 2014.

This new agreement, worth over $155 million over the next five years, provides municipalities and Inuit community governments with the flexibility to choose and plan infrastructure projects based on their specific priorities. More than 1,000 projects benefited from funding from the last Gas Tax Agreement in Newfoundland and Labrador.

Under the renewed Gas Tax Fund, categories have also been expanded. Eligible project categories include: drinking water; waste water and solid waste management; public transit; local roads and bridges; community energy systems; capacity building; disaster mitigation; broadband connectivity; highways; short-sea shipping; brownfield redevelopment; regional and local airports; and projects supporting culture, tourism, sport, and recreation.

Municipal Council Handbook

Another milestone for the Department in 2014-15 was the revision of the Municipal Council Handbook. The purpose of the handbook is to provide guidance for the ongoing administration of communities. It contains information on areas such as budgeting and financial administration, council communications and civic engagement, and council's role as a policy maker, regulator, and planner.

The original handbook was prepared in 1987 and last updated in 2002. Much has changed since that time. The Department and it partners MNL, PMA, and the Combined Councils of Labrador, felt an updated, revised, and enhanced handbook was needed. The Department worked with a consultant to update and improve the Municipal Council Handbook. The new resource was launched in April 2014, at the 42nd Annual Professional Municipal Administrators Convention. Hard copies of the handbook were distributed to all administrators and councilors in the province. The document is also available online.

Municipal/Community Infrastructure

Infrastructure is essential if local governments are to deliver services to citizens (e.g. water, sewer and roads). The Department partners with the federal and municipal governments to identify and to cost share priority infrastructure. In 2014-15, there were approximately 700 projects at various stages of completion in communities throughout Newfoundland and Labrador where the Department was a funding partner. In 2014-15, the Department made a financial commitment to over $170 million in new municipal infrastructure projects. In addition, the new Building Canada Fund announced by the Federal Government in 2014, will provide approximately $349 million in federal funding to the province over the next 10 years. When combined with provincial and municipal funding, the total investment in provincially owned and municipal infrastructure is expected to be approximately $1 billion. This funding is over and above the existing infrastructure programs funded solely by the province.

Infrastructure construction and maintenance is costly and can be complex. In 2014-15, the Department created a Joint Municipal Infrastructure Committee with internal and external partners to assist with identifying issues and potential solutions to ensure the efficient and cost-effective delivery of its municipal infrastructure programs. Through discussion, the committee creates mutual understanding of each partner's processes and seeks solutions to potential problem areas before they occur. Committee partners included Municipalities Newfoundland and Labrador, the Public Sector Management Administrators; the Heavy Civil Association of Newfoundland and Labrador; and the Consulting Engineers of Newfoundland and Labrador.

Provincial Solid Waste Management

The Department collaborated with provincial departments (Environment and Conservation and Service NL) and Boards (Multi-Materials Stewardship Board, Regional Service Boards) to implement the Provincial Solid Waste Management Strategy. Successes as of March 15 include:

- Approximately two-thirds of the province's population is disposing of waste in one of two lined landfills with leachate collection and almost 50 per cent of the population has access to recycling facilities;

- All tee-pee incinerators identified in the strategy are now closed, and 72 per cent of open burning activity has been eliminated;

- The waste diversion rate has increased from seven per cent in 1992 to 28 per cent in 2012; and

- To date 148 disposal sites have been closed representing a 63 per cent reduction in the number of disposal sites relative to 2002 which is significant progress towards the strategy's goal of 80 per cent disposal closure.

Employment Support

The Department works with local, community-based sponsors to create short-term employment initiatives that provide enduring benefits to communities. In 2014-15, the Department delivered an employment support program that served approximately 1,500 workers in rural communities who were facing significant employment challenges. These individuals worked on approximately 237 different projects, with a total cost of approximately $5.7 million.

Lands Act Review

In February 2015, the Department initiated a review of the current *Lands Act,* which guides the management and allocation of the province's Crown lands. The purpose of the review was to develop informed recommendations on how to modernize the Act and make the Crown lands application process simpler and the service delivery model more effective.

To ensure a comprehensive approach to the review from both a legislative and process perspective, a Review Committee was established comprising professionals with expertise in the areas of law, policy and process improvement. With the guidance of the Office of Public Engagement, the committee consulted with the people of Newfoundland and Labrador and various stakeholders throughout the province to hear their views and gather ideas to develop informed recommendations.

The feedback from the consultation sessions was compiled and a "What We Heard" document to be released on the department's website.

IGA Branch

In 2014-15, the IGA Branch advanced and supported the Provincial Government's intergovernmental interests with respect to the Federal Government and other provinces and territories, as well as on the international stage. An ongoing priority of the IGA Branch is the provision of effective support to the Premier and cabinet, as well as to the Minister of Municipal and Intergovernmental Affairs and other ministers in their meetings and other interactions with other sovereign governments. This section identifies some highlights of the IGA Branch's work during the fiscal year or presents accomplishments that are not addressed in the performance section of this report or already identified above as a key shared commitment for 2014-15.

The IGA Branch provided support to the Provincial Government as it pressed the Federal Government to honour its commitment to Newfoundland and Labrador to implement a cost-shared $400 million Fisheries Investment Fund that would support fisheries renewal. This commitment was made by the Federal Government in exchange for the Provincial Government agreeing to eliminate minimum processing requirements as part of the Canada-European Union Comprehensive Economic and Trade Agreement (CETA).

With the support of the Department of Environment and Conservation (ENVC), the Labrador and Aboriginal Affairs Office (LAAO) and the Department of Business, Tourism, Culture and Rural Development (BTCRD), the IGA Branch promoted the military diversification and long-term operation of 5 Wing Goose Bay and Canada's other military installations in Newfoundland and Labrador. In 2014-15, the IGA Branch supported the Provincial Government in stressing to the Minister National Defence and the House of Commons Standing Committee on National Defence the operational importance of 5 Wing Goose Bay and the opportunities for its promising future in the region. 5 Wing has significant capacity to support training activity for Canadian Forces and military allies and further investments would only do more to support coastal monitoring and strengthen Canada's military presence and sovereignty in the North. The IGA Branch also supported the Provincial Government's calls on the Federal Government to improve search and rescue response times and conduct a thorough review of marine safety.

With respect to the provision of a ferry service between the island of Newfoundland and the Province of Nova Scotia, it has consistently been the Provincial Government's position that the Federal Government must meet its constitutional responsibility under Term 32 of the Terms of Union to provide an affordable, cost-efficient and quality ferry service connecting the province to the rest of Canada. Newfoundland and Labrador's House of Assembly passed a unanimous motion on June 4, 2014, calling on the Federal Government to direct and enable Marine Atlantic Inc. to reduce user prices and restore transit frequency on the constitutionally guaranteed gulf ferry service. In 2014-15 the IGA Branch supported the Provincial Government's repeated efforts to gain clarity from the Federal Government on its

commitment to deliver a safe and quality ferry service, and the IGA Branch closely monitored funding levels, rates, fuel surcharges, weather delays, security fees, reservations and passenger traffic to determine the overall impacts on travellers using the ferry service. The IGA also monitored ongoing work by the Canadian Coast Guard to procure new vessels for its fleet and advocated for an adequate number of vessels to be stationed in Newfoundland and Labrador.

In 2014-15 the Provincial Government, supported by the IGA Branch, contributed to the Harbour Authority Association of Newfoundland and Labrador's (HAANL) successful efforts to lobby the Federal Government to change direction on operational and management changes proposed by the federal Department of Fisheries and Oceans for its Small Craft Harbours program in our province. Some of the program changes proposed for the province were reversed as a result of these efforts.

Other policy areas in which the IGA Branch led the Provincial Government's efforts in 2014-15 to ensure that the Federal Government's treatment of Newfoundlanders and Labradorians is equitable include pressing the Federal Government to: live up to its commitment to ensure no erosion in the number of federal public service positions as a proportion of total federal employment; reconsider its decision to reduce postal services in the province by eliminating door-to-door mail delivery; and re-open the Veterans Affairs Canada Corner Brook District Office to ensure veterans are not prevented from getting timely access to benefits. Such efforts to protect federal programming and, where appropriate, to advocate for enhanced federal employment and programming in the province is commonly referred to as federal presence.

Every year the Provincial Government hosts numerous international dignitaries, who come to meet with the Lieutenant Governor, the Premier, the Minister of Municipal and Intergovernmental Affairs, other cabinet ministers, and government officials from a number of departments and agencies. The Protocol Office in the Office of the Executive Council advises on dignitary visits and organized state and ceremonial events. The IGA Branch provided support to the Provincial Government by providing research and strategic advice for such visits and events. In 2014-15, the IGA Branch was involved in hosting 13 visits from foreign dignitaries.

Report on Performance

The Department's 2014-2017 strategic plan identifies three priority issues: municipal capacity building, municipal service delivery, and advancing the province's interests. Each issue has a goal which describes what the Department seeks to achieve by March 31, 2017 as well as associated annual objectives.

This annual report will compare the 2014-2015 objectives, for each of the three priority issues, against what the Department has accomplished. Each objective has a measure and a series of indicators that if met, indicate that the objective has been successfully achieved.

Issue 1: Municipal Capacity Building

In 2014-15, the Department initiated activities toward the Provincial Government's strategic direction, "strengthened municipal capacity" particularly in areas of municipal training and regional cooperation. Municipal capacity refers to the efforts and activities that improve and enhance a municipality's ability to govern and sustain itself over time. The role of local government has become more complex and therefore the mechanisms that enable and facilitate community-level decision making are becoming increasingly sophisticated as well.

During the year, the Department initiated a number of activities to help strengthen municipal capacity throughout the province. For example, the Department: helped communities identify their strengths and challenges and opportunities for capacity building or sharing of resources; implemented and supported a number of training initiatives for elected officials and municipal administrators; and worked with communities and the Regional Service Boards to help advance the Waste Management Strategy. Details of these and other initiatives are provided below.

Goal 1: **By March 31, 2017 the Department of Municipal and Intergovernmental Affairs will have strengthened municipal capacity to enable healthy, safe and sustainable communities.**

2014-15 Objective: By March 31, 2015 the Department of Municipal and Intergovernmental Affairs will have initiated activities to strengthen municipal capacity to enable healthy, safe, and sustainable communities.

Performance Measure: Activities initiated to strengthen municipal capacity.

INDICATORS	PROGRESS AND ACCOMPLISHMENTS
Commenced community capacity assessment review and analysis with communities.	Community capacity assessments are completed by the Department in consultation with local governments. These assessments identify a community's strengths and weaknesses, opportunities, and risks. Over the last three years, the Department's regional offices have completed 150 individual community capacity assessments. These assessments become part of the analysis when communities notify the Department in writing that they wish to explore the idea of coming together with other communities either through sharing of services, amalgamation or annexation. For example, an analysis of those communities' assessments may indicate that while individually they may not be able to provide firefighting services to their citizens but by pooling multiple community resources (volunteers, equipment, training and finances) all communities could have the service. The analysis is reviewed with the interested communities.
Developed and implemented municipal training initiatives.	Participation in training opportunities contributes to individual professional development and improves the quality of local governance and administration in our communities throughout the province. MIGA, working with Municipalities Newfoundland and Labrador, Professional Municipal Administrators and the Combined Councils of Labrador, developed and implemented municipal training initiatives to elected officials and municipal administrators during the year. Municipal elections were held in September 2013 making Councilor Orientation and Budget Training a Department priority for fiscal 2014-15. In 2014-15 the Department's Manager of Municipal Training, municipal stakeholders and a hired consultant completed the development of the Municipal Council Handbook. The new resource was launched in April 2014 during the 42nd Annual Professional Municipal Administrators Convention. Concurrently the Department developed new Councilor Orientation training. In 2014-15, MIGA offered 10 Councillor Orientation and Budget Training sessions in eight locations across the province. A total of 120 people participated representing 73 communities. In addition to this training, the Department contributed $150,000 to a municipal training fund, which is used to defray the costs of sending administrators and councilors to departmental training opportunities (e.g. registration costs, travel expenses,

	meals). In 2014-15 the Federal Government signed a new Gas Tax Agreement with the Government of Newfoundland and Labrador. The Department developed and delivered training to municipal and elected officials regarding the new federal Gas Tax Agreement, including changes from the previous agreements and new information.
Increased stakeholder engagement in priority areas.	It has been 38 years since the last review of the financial arrangement between the province and municipalities. During 2014-15, the Department, with the assistance of the Office of Public Engagement, concluded consultations with more than 500 stakeholders regarding efficient and effective ways for communities to raise revenues, deliver services and provide local governance. In 2014-15, the Minister of Municipal and Intergovernmental Affairs introduced legislative changes to enable youth to be engaged in municipal governments. This amendment was a prerequisite to increasing youth engagement. Councils now have the discretionary authority to appoint one or more youth representatives to council. These individuals, while not voting members, will bring a youth perspective to the council chambers. It will also give these youth the opportunity to better understand the role of their municipal council and allow the elected councillors to mentor them as potential future community leaders.
Worked with communities to advance the provincial waste management strategy.	In 2014-15, the Department worked with community representatives to assist in the development of regional waste management plans and regional governance. • The Coast of Bays Committee developed a governance structure and submitted a request to government for the establishment of a regional service board to provide regional waste management services for this area. • In the Baie Verte/Green Bay area a regional committee was established with representation from communities in both the Green Bay and Baie Verte sub-regions. A consultant was appointed to develop long term waste management plans as well as recommend a governance structure for the region. The Department worked with Regional Service Boards,

	communities, and waste disposal committees to advance the objectives of the Solid Waste Management Strategy. In 2014-15, the Department developed tendering specifications for infrastructure, financed planning and infrastructure, and liaised with other departments (e.g. Environment and Conservation and Service NL) and industry experts (e.g. engineers, contractors and suppliers) to ensure communities attained the most appropriate systems to meet their requirements. These efforts advanced the strategy in the following ways. • The Eastern Regional Service Board planned for and tendered the construction of the Clarenville transfer station which is expected to be completed in 2015. This facility will serve communities in the Clarenville area and Discovery Region. As well, the Department worked with the board to select a site for the Whitbourne waste recovery facility and to complete two additional environmental site closures. • The Discovery Regional Service Board selected a consultant to prepare a tender for consolidated curbside collection for the entire region and to identify the number and location of public drop off sites for bulk items. Curbside collection in the Discovery Region will commence when the Clarenville transfer station becomes operational. • The Burin Regional Service Board completed planning for a regional transfer system and four environmental site closures were completed. • The Central Regional Service Board planned for the construction of the materials recovery facility, which is anticipated to be completed in 2015. • The Western Regional Service Board completed its regional waste management plan. A consultant was appointed to assist in procuring the regional waste management infrastructure through a design-build process and construction is expected to begin late in 2015. In addition, seven environmental site closures were completed throughout the region. • The Northern Peninsula Regional Service Board appointed a consultant to determine the long-term infrastructure requirements and the most cost effective approach for curbside collection for the region.

2015-16 Objective: By March 31, 2016 the Department of Municipal and Intergovernmental Affairs will have continued to undertake activities to strengthen municipal capacity to enable healthy, safe and sustainable communities.

Performance Measure: Continued to undertake activities to strengthen municipal capacity

Indicators:

- Enhanced municipal training initiatives.
- Provided enhanced funding supports to communities.
- Implemented utilization of provisions in the *Lands Act* to assist municipalities in acquiring Crown lands.
- Established accountability measures to ensure municipalities maximize revenue levels.
- Supported three regional service boards to engage regional water and waste water operators.

Issue 2: Municipal Service Delivery

In 2014-15, the Department initiated efforts toward Provincial Government's strategic direction "strengthened support for municipal governments". As the department responsible for supporting municipal affairs, improving the overall efficiency of municipal service delivery in Newfoundland and Labrador is a key priority for the Department. Municipal services are services provided at the local community level and may include services such as water and sewer, waste disposal, street lighting, fire protection, recreation, roads maintenance, and bylaw establishment and enforcement.

During the year, the Department completed a review of the province's municipal service delivery framework and recommended a number of options intended to support strengthened municipal service delivery.

Goal 2: **By March 31, 2017, the Department of Municipal and Intergovernmental Affairs will have assessed and begun implementation of options for more efficient delivery of municipal services throughout the province.**

2014-15 Objective: By March 31, 2015 the Department of Municipal and Intergovernmental Affairs will have reviewed the province's municipal service delivery framework and presented options for future arrangements.

Performance Measure: Reviewed the province's municipal service delivery framework and presented options for future arrangements.

INDICATORS	PROGRESS AND ACCOMPLISHMENTS
Conducted consultations with key stakeholders.	The Department along with Municipalities Newfoundland and Labrador and the Professional Municipal Administrators conducted research and engaged over 500 municipal stakeholders to examine the existing provincial-municipal fiscal framework to identify options for efficient and effective ways for services to be delivered, paid for, and shared in the province. In addition, written and in-person comments were received from the business sector, from organizations such as the Canadian Federation of Independent Business, Hospitality Newfoundland and Labrador, the St. John's Board of Trade and Chambers of Commerce. Comments were also received from the public through online submissions and a telephone survey.
Conducted jurisdictional review.	The jurisdictional review contained information gathered through teleconferences with seven provinces and two territories (Ontario, Quebec, and Nunavut did not participate) and supplementary internet research on all Canadian jurisdictions. Key findings were verified through one on one follow up with all Canadian jurisdictions through e-mail or telephone.
Reviewed municipal revenue sources.	Local governments raise their own revenues (e.g. taxes, fines) but also rely on funds transferred from the federal (e.g. gas tax, sales tax rebate) and provincial governments (e.g. municipal infrastructure programs, municipal operating grants). The fiscal framework review examined all existing revenue sources as well as potential means of reducing local government expenses and potential new legislative authority for local government to create new revenue streams.
Identified opportunities for efficiencies in service delivery.	Shared delivery of municipal services was a consistent opportunity identified for efficiency and cost-effectiveness. The Department will establish an advisory committee to explore a regional governance structure to facilitate shared service delivery. The review highlighted that smaller municipalities need operating assistance with their drinking water systems and help understanding what they need to do regarding the new federal waste water regulations. Three regional service boards will pilot regional waste water operator service in a

	selection of communities.
Prepared a "what we heard" document on key issues.	Feedback from the consultation sessions was collected and collated into a comprehensive document. The resulting "What We Heard" document was completed and posted on the web. The document can be accessed at: http://www.miga.gov.nl.ca/consultations/fiscalframeworkreview/pdf/What_We_Heard.pdf

2015-16 Objective: By March 31, 2016 the Department of Municipal and Intergovernmental Affairs will have begun implementing measures to effect more efficient delivery of municipal services.

Performance Measure: Begun implementing measures to effect more efficient delivery of municipal services.

Indicators:

- Established an advisory committee to lead research and stakeholder consultations regarding an appropriate regional governance structure to facilitate efficient and effective shared service delivery.
- Developed recommendations regarding a potential new regional governance model to facilitate efficient and effective shared service delivery.
- Provided funding to three regional service boards to pilot regional waste water operator service in a selection of communities.
- Consulted with towns and cities with a population above 11,000 to identify provisions in their legislation that may be made more enabling and recommended changes to legislation.

Issue 3: Advancing the Province's Interests

The IGA Branch works to advance Newfoundland and Labrador as a full partner with other provinces and territories and the Federal Government. Productive relationships with other sovereign governments are critical to achieving the IGA Branch's goal for this planning cycle, which is to have supported the advancement of the interests of the Provincial Government in the federation and beyond. To help ensure that Newfoundland and Labrador's intergovernmental relationships are productive, the IGA Branch supports the Premier and Minister of Municipal and Intergovernmental Affairs' participation in multilateral intergovernmental forums such as the Council of the Federation (COF), the Council of Atlantic Premiers (CAP) and the Conference of New England Governors and Eastern Canadian Premiers (NEG/ECP). By effectively supporting the Provincial Government's participation in multilateral forums, the IGA Branch is better placed to provide high quality advice to Provincial Government departments and agencies on intergovernmental matters, and to

provide effective support to departments and agencies in negotiating and reviewing intergovernmental agreements. The performance reporting for Issue 3 highlights work undertaken by the Department to advance the Provincial Government's strategic direction to work to achieve equitable treatment of the province in the federation. In particular, performance reporting focuses on the strategic direction components of intergovernmental agreements, relations with sovereign governments, and intergovernmental fora.

The department's work in regards to agreement negotiation, policy advice and support for participation in conferences was in a variety of subject areas, including the strategic directions of federal presence and federal programs, which were highlighted in the Minister's mandate letter of December 8, 2014 and are described earlier in this report under "Highlights and Accomplishments"; effective control of the offshore, an element of which was referenced in the Minister's mandate letter and is described earlier in this report under "Shared Commitments"; and defence and search and rescue, which are also described under "Highlights and Accomplishments". Lead responsibility for advocacy to the federal government on search and rescue was assigned to the Minister Responsible for Fire and Emergency Services - NL in her mandate letter of December 8, 2014.

Goal 1: **By March 31, 2017 the Department of Municipal and Intergovernmental Affairs will have supported the advancement of the interests of the Province in the federation and beyond.**

2014-15 Objective: By March 31, 2015, the Department of Municipal and Intergovernmental Affairs will have promoted Newfoundland Labrador's right to equitable treatment in the federation.

Performance Measure: Promoted Newfoundland and Labrador's right to equitable treatment in the federation.

INDICATORS	PROGRESS AND ACCOMPLISHMENTS
Intergovernmental agreements negotiated and/or reviewed	Under the requirements of the *Intergovernmental Affairs Act*, the IGA Branch routinely provided assistance and support to departments and agencies in the negotiation of intergovernmental agreements to help ensure consistency with Provincial Government priorities, and intergovernmental policies and priorities. As an indication of the scope of this work, 59 intergovernmental agreements were signed in 2014-15, 54 of which were with the Federal Government. Found among these agreements are successfully re-negotiated major federal-provincial intergovernmental agreements such as the renewal of the federal Building Canada Plan ($349M over 10 years), the federal Gas Tax Funding Agreement ($155M over 5 years), the Canada-NL Job Fund Agreement ($7.4M), and the Affordable Housing Initiative ($34.1M).

	The IGA Branch worked with Provincial Government departments and agencies to negotiate multiyear agreements with the Federal Government to minimize the need, where possible and appropriate, to enter into annual negotiations on routine intergovernmental agreements. The IGA Branch also worked with departments and agencies to eliminate problematic clauses, seek better terms for Newfoundland and Labrador, and promote the priorities of the Provincial Government. A list of intergovernmental agreements signed by the Provincial Government in 2014-15 may be found in Appendix D.
Advice provided to provincial departments on intergovernmental matters	The IGA Branch collaborated with Provincial Government departments and agencies to coordinate intergovernmental activities, develop and revise intergovernmental policies and ensure that they are applied in a consistent manner. Provision of intergovernmental advice was accomplished by bilateral discussions between the IGA Branch and a Department or agency, and by participation on committees pertaining to intergovernmental activities and relations. The IGA Branch provided advice on matters related to the Provincial Government's relationships with other governments for bilateral and multilateral meetings and teleconferences, and worked with departments and agencies to facilitate a coordinated response to intergovernmental issues. This work contributed to the Provincial Government providing consistent representations to other sovereign governments in meetings, correspondence and in the media. The IGA Branch also provided advice to Provincial Government departments and agencies on the development of submissions to Cabinet and on the negotiation of intergovernmental agreements. The IGA Branch provided advice to ensure submissions to Cabinet reflect relevant intergovernmental considerations and collaborated with departments and agencies during the negotiation of intergovernmental agreements to ensure terms and conditions reflect the intergovernmental interests of Newfoundland and Labrador. The IGA Branch also provided advice to departments and agencies based on analysis of daily issues and jurisdictional monitoring, and assessment of reports from non-governmental organizations.

Support provided on the Council of the Federation and other intergovernmental meetings.	The IGA Branch provided support to the Premier and the Minister of Municipal and Intergovernmental Affairs for major intergovernmental meetings in 2014-15 by preparing, in consultation with Provincial Government departments and agencies, information and analysis about the intergovernmental, policy, administrative, fiscal and economic status of Newfoundland and Labrador, the Federal Government, other provinces and territories, and foreign jurisdictions. COF and CAP met twice in 2014-15, and NEG/ECP met once. For each of these intergovernmental meetings, the IGA Branch engaged with all jurisdictions involved to develop a meeting agenda, prepare common and Newfoundland and Labrador-specific policy positions, and prepare conference logistics in collaboration with Provincial Government departments and agencies, and other provincial, territorial and U.S. state officials. The IGA Branch was an active member of COF's steering committee and senior officials' committees, CAP's management committee and management committee officials' committee, and NEG/ECP's coordinating committee. Membership in these committees entails participation in regular teleconferences and meeting with officials from other jurisdictions to provide advice to principals on meeting policy and communications outcomes. The IGA Branch also provided logistical support related to meeting participation. COF held its annual summer meeting on August 29-30, 2014, in Charlottetown, Prince Edward Island (attended by then-Premier Tom Marshall) and its annual winter meeting (attended by Premier Paul Davis) on January 30, 2015 in Ottawa, Ontario. The IGA Branch supported the Premier at both meetings which provided significant opportunity for provinces and territories to discuss challenges relating to fiscal arrangements within Canada and the growing fiscal disparity between the Federal Government and provincial and territorial governments. At the meeting Premiers agreed to a vision and set of principles to guide development of the Canadian Energy Strategy, including the open and non-discriminatory cross-territorial transportation and transmission of energy, and they called for a more effective partnership with the federal government, including greater collaboration on the economy. Discussions on other priority areas included

	aging, competitiveness, and a skilled workforce. In recognition of the significant program and policy implications associated with an aging population, Premier Davis agreed to co-lead the COF Task Force on Aging along with the Premiers of Quebec, Ontario, Prince Edward Island and Nunavut. At the 23nd CAP meeting in Saint John, New Brunswick on May 25-26, 2014, attended by then-Premier the Honourable Tom Marshall, Atlantic Premiers focused discussion on development of the region's natural and human resources to strengthen the economy and create new opportunities for Atlantic Canadians. Discussion also included addressing ways to responsibly develop the region's abundant energy resources to improve market access and drive jobs and economic development by taking action to remove impediments to energy transportation and transmission across the region. At the meeting, Premiers also renewed their commitment to collaborate on skills training, specifically for apprentices, by signing a memorandum of understanding to initiate harmonization of 10 skilled trades across the region. Premiers also discussed workforce development, marine safety, and international trade promotion. The 24th CAP meeting took place in St. John's, Newfoundland and Labrador on January 18-19, 2015, with Premier Davis hosting the event. Premiers renewed their commitment to work together to improve the competitiveness of the economies of the Atlantic provinces, provide more efficient and cost effective services to Atlantic Canadians, and strengthen the region's workforce through skills development and regulatory alignment. Premiers also agreed to take action to ensure open transportation and transmission of energy across the region. Other policy issues addressed at the meeting included cooperation to address population aging and growth, rural outmigration, immigration. Premiers bolstered their commitment to jointly secure continued operation of the Atlantic Veterinary College through a renewed 10-year agreement. The 38th meeting of the Conference of NEG/ECP took place July 13-15, 2014, in Bretton Woods, NH, with then-Premier Tom Marshall representing Newfoundland and Labrador. The meeting provided an opportunity for jurisdictions to address economic development policies

	across the region and for the Provincial Government to showcase the vast potential for Phase II of the Lower Churchill Development to be a secure and renewable source of clean hydroelectricity for the New England states. Following the conference a committee of NEG/ECP, the Northeast International Committee on Energy, organized a December 2014 forum for a public-private sector dialogue on ongoing changes in the energy landscape of the NEG/ECP region. This forum was attended by Provincial Government officials and provided a further opportunity to engage with New England energy officials on the potential benefits of Newfoundland and Labrador hydroelectricity to the New England energy market. The IGA Branch provided strategic policy support and assistance to the Premier and Minister of Natural Resources in the lead up the U.S. National Governors Association's (NGA) winter meeting in Washington, D.C., February 20-23, 2015. Premier Paul Davis represented Canada's Premiers at this meeting as the incoming Chair of COF and was joined by the Honourable Derrick Dalley, Minister of Natural Resources at that meeting. On behalf on Canada's Premiers, Premier Davis met with NGA chair Governor John Hickenlooper (Colorado) and the Mexican National Conference of Governors (CONAGO) chair Governor Jorge Herrera Caldera (Durango) in Washington, D.C. At that time, the Premier and Governors formally announced the October 30-31, 2015 Summit of North American Governors and Premiers to be held in Colorado Springs, Colorado. On behalf of Canada's Premiers, Premier Davis was also able to join Governors Hickenlooper and Herrera in a speaking event at the U.S. Chamber of Commerce on the subject of North American competitiveness and the role of sub-national governments. While in Washington, D.C., Premier Davis also met with Maryland Governor Larry Hogan to discuss the implementation of the 2014 Friendship Agreement between Newfoundland and Labrador and Maryland, and Premier Davis and Minister Dalley discussed regional energy developments with Governors from the New England states. The IGA Branch provided policy support for these meetings.

Discussion of Results:

IGA Branch's performance report for 2014-15 exhibits the range of activities undertaken to advance and support the advancement of the intergovernmental interests of the Provincial Government. In the subsequent two years of the 2014-17 strategic plan reporting cycle, the IGA Branch expects to show progress in meeting the objectives and goal as laid out in the plan. In 2015-16, the following three indicators will guide performance reporting for the IGA Branch.

2015-16 Objective: By March 31, 2016, the Department of Municipal and Intergovernmental Affairs will have further promoted Newfoundland and Labrador's right to equitable treatment in the federation.

Performance Measure: Further promoted Newfoundland Labrador's right to equitable treatment in the federation

Indicators:

- Intergovernmental agreements continued to be negotiated and/or reviewed
- Advice continued to be provided to provincial departments on intergovernmental matters
- Support continued to be provided on the Council of the Federation and other intergovernmental meetings

Opportunities and Challenges Ahead

There are many opportunities and challenges ahead as the Department of Municipal and Intergovernmental Affairs moves forward with addressing the needs of its stakeholders.

In 2015-16 the Department will consult with our city and large town stakeholders to review their legislation to identify what changes are required to enable councils to respond to citizen needs more effective and efficiently.

With the anticipated conclusion of the *Lands Act* review we look forward to considering the recommendations from the review committee and identifying opportunities to improve the Act and associated business processes which will benefit the residents of the province.

The recently announced Community Sustainability Partnership will greatly enhance supports to municipalities. Supports include the Provincial Government investment of over $46 million in additional funding over the next three years in communities, annualized at approximately $25 million thereafter. These investments include a partial rebate of the provincial portion of the Harmonized Sales Tax (HST), the sharing of provincial gas tax revenues, a three-year commitment to municipal operating grants at the level of $22 million annually, and funding for a pilot project for regional water and wastewater operators. Accountability measures will be implemented to ensure that the new funding facilitates strategic investments by municipalities in priority areas.

These broad investments will support all regions of the province, especially rural communities, as they develop strong regional economic activity and promote small business opportunities.

In addition to the financial investment, an advisory committee will be established to explore a regional governance structure and provisions will be utilized in the *Lands Act* regarding the creation of reserves to assist municipalities in acquiring Crown lands at market value in a phased approach for development.

Maintaining and replacing aging infrastructure continues to be a challenge for many communities, particularly as it relates to the new Federal Waste Water Effluent regulations. The Department will develop a provincial municipal asset management framework. Asset management will provide municipalities with the information needed to plan for and to prioritize infrastructure investments thereby getting the best value from their resources.

In addition to the Department's capital works funding, both the newly signed Federal Gas Tax Agreement and soon to be signed Building Canada Agreement for the Small Communities Fund will help to provide much needed investments in municipal infrastructure. The above mentioned asset management framework, when developed, will help prioritize these investments.

The upcoming fiscal year 2015-16 will be an exciting year for the IGA Branch. In addition to fulfilling its mandated duties and continuing to work to achieve its planned goal and objectives for the 2014-17 planning cycle, Newfoundland and Labrador is also hosting meetings of Premiers and National Aboriginal Organization (NAO) Leaders, COF and NEG/ECP during the next reporting period. Hosting these meetings is a significant opportunity for a relatively small government. The IGA Branch will work closely with LAAO on the Premiers and NAO Leaders meeting and will work with other departments/entities and volunteers from across the public service on each event. Hosting these conferences will provide the Provincial Government with a rare opportunity to lead the development of policy agendas for three multilateral intergovernmental forums and make a mark on the national and international stages. Participation in multilateral intergovernmental meetings provide an opportunity for Newfoundland and Labrador to work together with other provinces and territories, as well as U.S. states, to advance common objectives while also advancing the interests of the Provincial Government.

Appendix A: Statutory Acts

In fiscal year 2014-15, the Minister of Municipal and Intergovernmental Affairs was responsible for the following legislation:

- *Assessment Act, 2006*
- *Building Standards Act*
- *City of Mount Pearl Act*
- *Coat of Arms Act*
- *Crown Corporations Local Taxation Act*
- *Family Homes Expropriation Act*
- *Housing Act*
- *Intergovernmental Affairs Act*
- *Mineral Emblem Act*
- *Municipal Authorities Amendment Act, 1991*
- *Municipal Elections Act*
- *Provincial Flag Act*
- *Remembrance Day Act*
- *St. John's Centennial Foundation Act*
- *Standard Time Act*
- *Urban and Rural Planning Act, 2000*
- *Lands Act*
- *Avian Emblem Act*
- *City of Corner Brook Act*
- *City of St. John's Act*
- *Commemoration Day Act*
- *Evacuated Communities Act*
- *Floral Emblem Act*
- *Housing Association Loans Act*
- *Labrador Act*
- *Municipal Affairs Act*
- *Municipalities Act, 1999*
- *Provincial Anthem Act*
- *Regional Service Boards Act, 2012*
- *City of St. John's Municipal Taxation Act*
- *St. John's Municipal Council Parks Act*
- *Taxation of Utilities and Cable Television Companies Act*
- *Land Surveyor's Act, 1991*
- *Geographical names Boards Act*

Appendix B: Financial Statements

Unaudited

Annual Report for Municipal Affairs 2014-15*

	Estimates	Expenditure
Executive and Support Services		
Minister's Office: 1.1.01	$297,700	$282,407
Executive Support: 1.2.01	$1,086,700	$1,005,515
Administrative Support: 1.2.02	$219,700	$194,069
Less Provincial Revenue	$ (5,000)	$(4,324)
Strategic Financial Management: 1.2.03	$1,189,200	$953,222
Total Executive and Support Services	**$2,778,300**	**$2,430,890**
Services to Municipalities		
Regional Support: 2.1.01	$1,306,100	$1,295,983
Less Provincial Revenue	$(169,000)	$(160,000)
Municipal Finance: 2.1.02	$444,400	$385,601
Local Governance: 2.1.03	$602,000	$459,855
Policy and Strategic Planning: 2.2.01	$661,700	$581,299
Engineering Services: 2.3.01	$ 628,600	$475,176
Less Provincial revenue	$ (4,000)	$500
Industrial Water Services: 2.3.02	$ 786,500	$696,637
Less Provincial Revenue	$(340,700)	$(434,597)
Total Services to Municipalities	**$3,915,600**	**$3,300,453**
Lands		
Crown Land: 3.1.01	$4,612,300	$3,515,836
Less Provincial Revenue	$(150,000)	$(279,865)
Land Management and Development: 3.1.02	$1,003,500	$860,956
Less Provincial Revenue	$(5,335,000)	$(7,890,323)
Surveying and Mapping: 3.1.03	$858,400	$458,075
Less Provincial Revenue	$(70,000)	$(19,184)
Geomatics Agreements: 3.1.04	$150,000	$75,000

Land Use Planning: 3.1.05	$711,400	$664,241
Less Provincial Revenue	$(5,200)	$(8,009)
Total Lands	**$1,775,400**	**$(2,623,272)**
Assistance and Infrastructure		
Municipal Debt Servicing: 4.1.01	$5,078,500	$4,728,886
Municipal Debt Servicing – Principal: 4.1.02	$20,273,600	$20,035,115
Municipal Operating Grants: 4.1.03	$22,000,000	$21,346,845
Special Assistance: 4.1.04	$2,400,000	$2,611,384
Community Enhancement: 4.1.05	$6,179,900	$5,718,377
Municipal Infrastructure – Capital: 4.2.01	$118,202,400	$110,728,589
Federal/Provincial Infrastructure Programs – Capital 4.2.02	$29,308,100	$16,660,432
Less Federal Revenue	$(12,000,000)	$(4,633,143)
Canada/NL Gas Tax Program – Capital: 4.2.03	$41,872,700	$18,113,254
Less Federal Revenue	$(29,865,000)	$ (29,867,294)
Total Assistance and Infrastructure	**$203,450,200**	**$165,442,445**
Intergovernmental Affairs		
Executive Support - IGA: 5.1.01	$893,500	$586,846
Intergovernmental Policy Analysis and Coordination: 5.1.02	$830,400	$733,989
Total Intergovernmental Affairs	**$1,723,900**	**$1,320,835**
Total Department	**$207,635,700**	**$171,548,215**

** Expenditure and revenue figures included in this document are un-audited and based on public information provided in the Report on the Program Expenditures and Revenues of the Consolidated Revenue Fund for the Year ended 31 March 2015. Audited financial statements are a requirement at the government level and are made public through the Public Accounts process; however the Department of Municipal Affairs is not required to provide a separate audited financial statement.*

Appendix C: Ministerial Entities

In fiscal year 2014-15, the Minister of Municipal Affairs was accountable for 13 public entities that plan and report in accordance with the *Transparency and Accountability Act*. These were as follows:

- Municipal Assessment Agency (MAA);
- Central Regional Service Board;
- Northern Peninsula Regional Service Board;
- Burin Peninsula Regional Service Board;
- Discovery Regional Service Board;
- Eastern Regional Service Board;
- Western Regional Service Board;
- Eastern Newfoundland Regional Appeal Board;
- Central Newfoundland Regional Appeal Board;
- West Newfoundland Regional Appeal Board;
- Newfoundland and Labrador Geographical Names Board;
- Humber Valley Regional Planning Advisory Authority (HVRPAA) Leadership Committee; and
- Northeast Avalon Regional (NEAR) Plan Leadership Committee.

MAA as well as the Regional Service Boards are considered category two entities as defined by the *Transparency and Accountability Act.* Each of these entities reports independently to the minister by preparing a three-year business plan and an independent annual business report.

The Eastern, Central and West Newfoundland Regional Appeal Boards, the Geographical Names Board, as well as the NEAR Plan and HVRPAA Leadership Committees are considered category three entities as defined by the *Transparency and Accountability Act.* Each prepares a three-year activity plan and an annual activity report.

Tabled plans and reports of these entities are available online at:
http://www.miga.gov.nl.ca/publications/.

Appendix D: Intergovernmental Agreements Signed in 2014-15

INTERGOVERNMENTAL AGREEMENTS SIGNED IN 2014-15			
NL PARTY	**OTHER PARTY**	**NAME OF AGREEMENT**	**Signed***
Department of Justice and Public Safety (JPS)	Department of Justice Canada/ Miawpukek Mi'Kamawey - Mawi'omi First Nation	TRIPARTITE FUNDING AGREEMENT - MIAWPUKEK MI'KAMAWEY MAWI'OMI FIRST NATION	March 27/15
Department of Natural Resources (NR)	Parks Canada	LETTER OF AGREEMENT BETWEEN NEWFOUNDLAND AND LABRADOR - PARKS CANADA REGARDING MINERAL RIGHTS IN MEALY MOUNTAINS NATIONAL PARK - 2015	March 25/15
Department of Advanced Education and Skills (AES)	Department of Indian Affairs and Northern Development Canada	PROVINCIAL AND TERRITORIAL GOVERNMENT - PROVINCE OF NL FOR 2014-15 INCOME SUPPORT AGREEMENT	March 25/15
Department of Health and Community Services (HCS)	F/P/T Health Departments and/or Agencies	MULTILATERAL INFORMATION SHARING AGREEMENT (MLISA)	March 25/15

HCS	Department of Health Canada	DRUG TREATMENT FUNDING PROGRAM CONTRIBUTION AGREEMENT - TREATING AND MONITORING OF ADDICTIONS IN THE PROVINCE OF NEWFOUNDLAND AND LABRADOR	March 24/15
Department of Child, Youth and Family Services (CYFS)	Department of Indian Affairs and Northern Development Canada	PROVINCIAL AND TERRITORIAL GOVERNMENT PROVINCE OF NEWFOUNDLAND & LABRADOR - 2014-15 CHILD YOUTH AND FAMILY SERVICES AGREEMENT (MUSHUAU & SHESHATSHUI INNU)	March 24/15
Department of Transportation and Works (TW)	Department of Indian Affairs and Northern Development Canada	PROVINCIAL AND TERRITORIAL GOVERNMENT - PROVINCE OF NEWFOUNDLAND AND LABRADOR FOR NATUASHISH 2014-15 AGREEMENT	March 24/15
Department of Business, Tourism, Culture and Rural Development (BTCRD)	Department of Canadian Heritage	CANADA ARTS PRESENTATION FUND CONTRIBUTION AGREEMENT - 2015	March 23/15
TW	Department of Transport Canada	LABRADOR COASTAL AIRPORT RESTORATION PROGRAM AGREEMENT-AMENDMENT 1	March 10/15

JPS	Department of Justice Canada	FAMILY JUSTICE SERVICES - ANNUAL OPERATIONAL BUDGET-PROJECT FUNDING AGREEMENT (2014-2015)	March 10/15
TW	Department of Infrastructure Canada	CANADA-NEWFOUNDLAND AND LABRADOR BUILDING FUND AGREEMENT - CORE NATIONAL HIGHWAY SYSTEM AND LOCAL ROAD INFRASTRUCTURE PROJECTS AMENDMENT 2	March 5/15
Department of Finance (FIN)	Statistics Canada	LETTER OF AGREEMENT BETWEEN THE MINISTER OF INDUSTRY, DESIGNATED AS THE MINISTER FOR PURPOSES OF THE STATISTICS ACT, (HEREINAFTER REFERRED TO AS STATISTICS CANADA - NEWFOUNDLAND AND LABRADOR - 2015	Feb 27/15

BTCRD	Tourism Industry Association of Prince Edward Island/ Atlantic Canada Tourism Partnership (ACOA)/ Tourism, Heritage and Culture, New Brunswick/ Economic and Rural Development and Tourism, Nova Scotia/ Economic Development and Tourism and Culture, Prince Edward Island	ATLANTIC CANADA TOURISM PARTNERSHIP 2014-15 - ACTP	Feb 24/15
Department of Municipal and Intergovernmental Affairs (MIGA)	Department of Public Works and Government Services Canada	LABRADOR-ISLAND LINK JOINT MANAGEMENT AGREEMENT	Feb 20/15
MIGA	Department of Public Works and Government Services Canada; NALCOR	LAND USE AGREEMENT - STRAIT OF BELLE ISLE PORTION OF LABRADOR-ISLAND LINK	Feb 18/15
Newfoundland and Labrador Housing Corporation (NLHC)	Canada Mortgage and Housing Corporation	AGREEMENT FOR INVESTMENT IN AFFORDABLE HOUSING 2011-2014 (SUPPLEMENTARY AGREEMENT 1)	Feb 10/15
Service NL (SNL)	Department of Public Works and Government Services Canada	MEMORANDUM OF UNDERSTANDING FOR INSPECTION OF BOILERS/PRESSURE VESSELS - 2015	Feb 3/15

SNL	Department of Public Works and Government Services Canada	MEMORANDUM OF UNDERSTANDING FOR INSPECTION OF ELEVATING DEVICES - 2015	Feb 3/15
NLHC	Department of Social Development, New Brunswick	END-USER SOFTWARE LICENSE AGREEMENT BETWEEN NEWFOUNDLAND AND LABRADOR (NL) AND NEW BRUNSWICK (NB)	Feb 3/15
FIN	Statistics Canada	STATISTICS CANADA - SPSD/M MEMORANDUM OF UNDERSTANDING - 2015	Jan 28/15
JPS	Justice Canada	AGREEMENT RESPECTING FEDERAL CONTRIBUTIONS FOR THE INTENSIVE REHABILITATIVE CUSTODY AND SUPERVISION (IRCS) PROGRAM PART D (FY 2014-2015) -PROVINCIAL YOUTH JUSTICE FORUM FEB 4 AND 5, 2015 IN BC - 2015	Jan 16/15
HCS	Department of Foreign Affairs, Trade and Development Canada	MEMORANDUM OF UNDERSTANDING - EBOLA OUTBREAK IN WEST AFRICA - NOVEMBER 28, 2014	Nov 28/14
NR	Nova Scotia Department of Energy/ Emera Newfoundland and Labrador	MARITIME LINK TRANSMISSION PROJECT - INDUSTRIAL AND EMPLOYMENT BENEFITS AGREEMENT	Nov 26/14

NR	Department of Natural Resources Canada/ CNLOPB	MEMORANDUM OF UNDERSTANDING RESPECTING THE ADMINISTRATION OF PART III OF THE CANADA-NEWFOUNDLAND AND LABRADOR ATLANTIC ACCORD IMPLEMENTATION NEWFOUNDLAND AND LABRADOR ACT AND THE CANADA-NEWFOUNDLAND AND LABRADOR ATLANTIC ACCORD IMPLEMENTATION ACT – 2014	Oct 24/14
NR	Department of Natural Resources Canada/ CNLOPB	MOU RESPECTING THE ADMINISTRATION OF THE OCCUPATIONAL HEALTH AND SAFETY REGIME UNDER THE CANADA-NEWFOUNDLAND AND LABRADOR ATLANTIC ACCORD IMPLEMENTATION NEWFOUNDLAND AND LABRADOR ACT AND CANADA-NEWFOUNDLAND AND LABRADOR ATLANTIC ACCORD ACT – 2014	Oct 24/14
Department of Education	Department of Industry Canada	YOUTH INTERNSHIP (YI) PROGRAM CONTRIBUTION AGREEMENT – 2014	Oct 1/14
AES	Department of Employment and Social	CANADA-NEWFOUNDLAND AND LABRADOR JOB FUND -	Sept 16/14

	Development Canada	INFORMATION SHARING AGREEMENT - 2014	
FIN	Statistics Canada	LETTER OF AGREEMENT ON STATISTICAL SURVEYS AND RELATED SERVICES BETWEEN THE NEWFOUNDLAND AND LABRADOR STATISTICS AGENCY (NLSA) AND STATISTICS CANADA – 2014	Sept 11/14
Department of Justice	Department of Justice Canada	AGREEMENT RESPECTING FEDERAL CONTRIBUTIONS FOR THE INTENSIVE REHABILITATIVE CUSTODY AND SUPERVISION (IRCS) PART D - PROVINCIAL YOUTH JUSTICE FORUM ON FEB 4 & 5, 2015 (RICHMOND, BC) – 2014	Sept 8/14
MIGA	Department of Infrastructure Canada	CANADA - NEWFOUNDLAND AND LABRADOR BUILDING CANADA FUND - AMENDMENTS TO THE COMMUNITIES COMPONENT AMENDED AGREEMENT 2007-2017 - AMENDMENT NUMBER 2 - 2014	Sept 2/14

SNL	Department of Public Safety, New Brunswick/ Department of Service Nova Scotia and Municipal Relations/ Department of Transportation and Infrastructure Renewal, Prince Edward Island	MOU - ATLANTIC CANADA DL-ID CARD PROJECT (ATLANTIC PROVINCES) - 2014	Aug 12/14
Department of Labrador and Aboriginal Affairs (LAA)	Department of Indian Affairs and Northern Development/ Torngat Wildlife and Plants Co-Management Board/ Nunatsiavut Government	TORNGAT WILDLIFE AND PLANTS CO-MANAGEMENT BOARD FUNDING AGREEMENT - AUGUST 15, 2014	Aug 12/14
LAA	Department of Indian Affairs and Northern Development/ Nunatsiavut Government/ Torngat Joint Fisheries Board	TRIPARTITE FUNDING AGREEMENT FOR THE TORNGAT JOINT FISHERIES BOARD - 2014	Aug 12/14
AES	Department of Employment and Social Development Canada	TARGETED INITIATIVE FOR OLDER WORKERS AMENDING AGREEMENT NO.4 - 2014	July 31/14
AES	Department of Employment and Social Development	CANADA - NEWFOUNDLAND AND LABRADOR - JOB FUND AGREEMENT - 2014	July 31/14

	Canada		
TW	Department of Transport Canada	CANADA-NEWFOUNDLAND AND LABRADOR COASTAL AIRSTRIPS RESTORATION PROJECTS 2014-2015, 2015-2016	July 29/14
MIGA	State of Maryland	FRIENDSHIP AGREEMENT BETWEEN THE STATE OF MARYLAND AND NEWFOUNDLAND AND LABRADOR - 2014	July 28/14
MIGA	Atlantic Canada Opportunities Agency (ACOA)	ADMINISTRATIVE AGREEMENT FOR THE GAS TAX FUND - 2014	July 9/14
AES	Statistics Canada	THE NATIONAL GRADUATES SURVEY (NGS) 2013 DATA SHARING AGREEMENT - 2014	July 8/14
AES	Department of Citizenship and Immigration Canada	MODEL - MOU ON THE INTERNATIONAL STUDENT PROGRAM - 2014	July 8/14
HCS	Department of Health Canada	HEALTH FUNDING CONTRIBUTION AGREEMENT - PROVINCES/TERRITORIES TO OFFSET MEDICAL TRANSPORTATION COSTS FOR THE INUIT AND INNU OF LABRADOR – 2014	June 30/14

JUS	Department of Justice Canada	AGREEMENT RESPECTING FEDERAL CONTRIBUTIONS FOR THE INTENSIVE REHABILITATIVE CUSTODY AND SUPERVISION (IRCS) PROGRAM PART D - FY 2014-2015 - CULTURAL AWARENESS TRAINING FOR SECURE CUSTODY STAFF - 2014	June 26/14
Department of Natural Resources (Forestry and Agrifoods Agency)	Department of Agriculture and Agri-Food Canada	INFORMATION AND DATA SHARING AGREEMENT-AGRISTABILITY-AGRIIVEST-GROWING FORWARD 2 – 2014	June 3/14
JUS	Department of Justice Canada	FUNDING AGREEMENT BETWEEN CANADA - NEWFOUNDLAND AND LABRADOR REGARDING LEGAL FRENCH LANGUAGE TRAINING FOR PROVINCIALLY APPOINTED JUDGES - 2014 – 2015	May 29/14
TW	Department of Public Works and Government Services Canada	MEMORANDUM OF AGREEMENT - ENVIRONMENTAL DISCLOSURE (WESTERN MEMORIAL REGIONAL HOSPITAL LAND USE) – 2014	May 23/14
Department of Environment and Conservation (ENVC)	Department of Health Canada	MEMORANDUM OF AGREEMENT FOR SERVICES WITH ENVIRONMENT AND MUNICIPAL AND INTERGOVERNMENTAL AFFAIRS - DELIVERY OF	May 8/14

		PESTICIDE COMPLIANCE INSPECTIONS - 2014	
HCS	Department of Health Canada	AMENDING HEALTH FUNDING CONSOLIDATED CONTRIBUTION AGREEMENT - AT1300037-A01- JUNE 1, 2012	Apr 17/14
ENVC	Department of Public Works and Government Services Canada/ Department of Natural Resources Nova Scotia	LAND USE AGREEMENT FOR THE CABOT STRAIT PORTION OF THE MARITIME LINK - 2014	Apr 16/14
ENVC	Department of Public Works and Government Services Canada/ Department of Natural Resources Nova Scotia	MARITIME LINK JOINT MANAGEMENT AGREEMENT - 2014	Apr 22/14
Department of Innovation, Business and Rural Development (IBRD)	Atlantic Canada Regional Venture Fund GP Inc.	ATLANTIC CANADA REGIONAL VENTURE FUND LIMITED PARTNERSHIP - 2014	Sept 26/14
JUS	Department of Public Safety and Emergency Preparedness Canada	AGREEMENT RESPECTING BIOLOGY CASEWORK ANALYSIS 2014-2024	Sept 10/14
JUS	Department of Public Safety and Emergency Preparedness	COMMUNITY TRIPARTITE AGREEMENT BETWEEN NEWFOUNDLAND AND LABRADOR - CANADA -	Aug 4/14

	Canada/ The Inuit Community Government of Nain	FOR THE RCMP FIRST NATIONS COMMUNITY POLICING SERVICE - NAIN - APRIL 1, 2014	
AES	Department of Employment and Social Development Canada	CANADA-NEWFOUNDLAND AND LABRADOR - LABOUR MARKET AGREEMENT FOR PERSONS WITH DISABILITIES - APRIL 1, 2014	July 31/14
JUS	Department of Public Safety and Emergency Preparedness Canada/ The Inuit Community Government of Rigolet	COMMUNITY TRIPARTITE AGREEMENT BETWEEN NEWFOUNDLAND AND LABRADOR - CANADA - FOR THE RCMP FIRST NATIONS COMMUNITY POLICING SERVICE - RIGOLET - APRIL 1, 2014	July 30/14
JUS	Department of Public Safety and Emergency Preparedness Canada/ The Inuit Community Government of Hopedale	COMMUNITY TRIPARTITE AGREEMENT BETWEEN NEWFOUNDLAND AND LABRADOR - CANADA - FOR THE RCMP FIRST NATIONS COMMUNITY POLICING SERVICE - HOPEDALE - APRIL 1, 2014	July 30/14
JUS	Department of Public Safety and Emergency Preparedness Canada; The Inuit Community Government of Makkovik	COMMUNITY TRIPARTITE AGREEMENT BETWEEN NEWFOUNDLAND AND LABRADOR - CANADA - FOR THE RCMP FIRST NATIONS COMMUNITY POLICING SERVICE - MAKKOVIK - APRIL 1, 2014	July 30/14
LAA/ JUS/ ENVC	Department of	RESTATEMENT OF AN	June 24/14

	Indian Affairs and Northern Development Canada/ Miawpukek First Nation	AGREEMENT ON TERMS OF LAND TRANSFER FOR EXPANSION OF THE SAMIAJIJ MIAWPUKEK INDIAN RESERVE - 2014	
JUS	Department of Public Safety and Emergency Preparedness Canada	FRAMEWORK AGREEMENT FOR THE USE OF THE RCMP FIRST NATIONS COMMUNITY POLICING SERVICES (FNCPS) IN NEWFOUNDLAND AND LABRADOR - 2014	May 21/14
JUS	Department of Public Safety and Emergency Preparedness Canada	CANADA - NEWFOUNDLAND AND LABRADOR - CORRECTIONAL SERVICES CO-ORDINATION AGREEMENT - EXCHANGE OF SERVICES AGREEMENT - EXTENSION - 2014	Apr 15/14